

**MINUTES OF THE
BULLOCK PEN WATER DISTRICT
MAY 2018 MEETING**

The May 2018 meeting of the Bullock Pen Water District was called to order on May 17, 2018, at the hour of 1:00 p.m. at the District Headquarters, 1 Farrell Drive, Crittenden, KY 41030. Present at the meeting were Chairman Bobby Burgess, Commissioners Andrea Walton, Rodger Bingham, and William Wethington. Also present were Superintendent William Catlett, Amy Ruark, Ashley Dyer, Counsel Thomas R. Nienaber, and Kerry Odle of HMB Professional Engineers, Inc. Commissioner Charles Givin was absent.

The first order of business was a review of the April 2018 Minutes. After discussion, upon motion of Andrea Walton and second by William Wethington, it was unanimously,

“RESOLVED: that the April 2018 Minutes of the Bullock Pen Water District be approved as attached.”

The next order of business was a review of the April 2018 Profit and Loss and Warrants. After discussion, upon motion of Andrea Walton and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the April 2018 Profit and Loss and Warrants be approved as attached.”

Commissioner Bingham inquired about the Neptune meter expense. Superintendent Catlett reported that the District is currently in the process of replacing/updating water meters. This program is undertaken per the Public Service Commission requirements relating to the testing and replacement of meters. The District is also replacing batteries in some of the auto-read meters. Superintendent Catlett reported that he is currently servicing approximately 150 meters per month. There will be additional expenditures to Neptune Meter Company in the future. Commissioner Bingham also inquired as to how the District’s water rates compare to similar water districts throughout the state. Superintendent Catlett reported that Bullock Pen Water District’s rates are within the “average limits” of similar water districts. Chairman Burgess commented that several years ago under the Governor Patton administration, water districts throughout the state were encouraged to make water available throughout the entire state. Under that administration program, Bullock Pen Water District undertook significant expansion projects. In doing so, Grant County, Kentucky, has one of the highest percentage of water availability throughout its boundaries of any county within the state.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Kerry Odle as follows:

1. Mr. Odle commented on the status of the BroadLinc proposal presented to the District several months ago. Superintendent Catlett reported that he spoke with Carroll County

Water District #1 Superintendent Obe Cox regarding their relationship with BroadLinc. Superintendent Catlett reported that Superintendent Cox is very pleased with BroadLinc. Carroll County Water District #1 is not being paid for placement of antennae on water district water towers. Rather, Carroll County Water District #1 is receiving “trade-outs” for that service. Superintendent Catlett reported that the City of Walton is receiving approximately \$1,300.00 per month “rent” for the placement of antennae on their water towers. Superintendent Catlett stated that he contacted a BroadLinc representative earlier in the day in order to provide the Commissioners an update. Superintendent Catlett was unable to get through to BroadLinc representatives. Superintendent Catlett will meet with those representatives and report at the next meeting.

2. Mr. Odle reported on the status of the Anderson Road Water Line Extension. Superintendent Catlett reported that he spoke to Mr. David Mann regarding the project. Superintendent Catlett was quoted a price of \$8.63 per foot for the cost of digging and backfilling approximately 3,500 feet of water lines. If the contractor requires other personnel, the price would increase an additional \$2.08 per lineal foot. This cost would be over and above the underground bore (100' @ approximately \$140.00 per foot) and the cost of materials. Superintendent Catlett stated that he confirmed with the Pendleton County Judge Executive that the Pendleton County Fiscal Court would contribute \$15,000.00 toward the construction cost. Superintendent Catlett said this would just about cover the cost of materials. Superintendent Catlett also contacted representatives of Northern Kentucky Water District to see if they could contribute to the project. NKWD indicated they were interested and would perhaps contribute to the project. Superintendent Catlett reported that the overall cost of the project is estimated to be \$70,000.00. Extending the water line 3,500 feet (approximately) would pick up 8 new customers. Pursuant to the Public Service Commission Regulations, the District would be required to make a contribution of 50' per customer. Mr. Nienaber estimated this District contribution to be approximately \$1,000.00 per customer. After considerable discussion, Superintendent Catlett reported that he would prepare a detailed cost estimate for discussion at the next meeting. Commissioner Bingham commented that given the cost and the few number of customers, the project does not look to be fiscally responsible.

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber inquired as to whether or not anyone had heard anything new regarding the Bullock Pen Lake Dam Project. No one had anything to report.
2. Mr. Nienaber gave an update on the District's pass-through water rate increase. Everything has been approved by the Public Service Commission.

The next order of business was a report by Superintendent Catlett as follows:

1. Superintendent Catlett reviewed with the Commissioners his monthly Superintendent Report as attached.
2. Superintendent Catlett reported that the District's Ford Ranger pick-up truck was sold for a price of \$650.00.
3. Superintendent Catlett reported that Horizons Inspections have inspected 3 of the District's water towers. The Verona water tower will need a paint job within 3 years. The Stewartsville tower will need a paint job within 5 years. Superintendent Catlett reported that the District should begin the process of initiating the paint projects. Kerry Odle reported that the cost for the Verona tank paint job would be between \$100,000.00 and \$120,000.00. Superintendent Catlett reported that there was a minor leak at the Verona tower which needs to be repaired. The estimated cost is between \$2,000.00 and \$3,000.00. The Stewartsville tank was also repaired recently by District personnel.
4. Superintendent Catlett reported that the Cottonwood Subdivision is currently in the process of selling lots. The water line that was originally installed to service that development will need to be reinstalled. The material cost for that project would be approximately \$10,000.00. Superintendent Catlett reported that this is not an emergency project which requires immediate attention.
5. Superintendent Catlett reported that the District's new truck has been delivered and is working well.
6. Superintendent Catlett indicated that he wanted to have a new truck utility bed installed on his 2013 Chevrolet pick-up truck at a cost of \$6,100.00. This would save the District the necessity of purchasing another service truck. Superintendent Catlett reported that he would like to make that purchase as soon as possible. After discussion, upon motion of William Wethington and second by Rodger Bingham, it was unanimously,

"RESOLVED: that Superintendent Catlett be and he is hereby authorized to purchase a truck utility bed for his 2013 Chevrolet pick-up truck at a cost not to exceed \$6,100.00."
7. Superintendent Catlett gave a report on the Wayne Tinch matter. Superintendent Catlett reported that Mr. Tinch's water had been shut off on more than one occasion for nonpayment. After the District shut off Mr. Tinch's water service, the customer continued to reconnect water service without authorization. Superintendent Catlett placed a lock on Mr. Tinch's meter which was removed on more than one occasion. Eventually, Mr. Tinch removed a neighbor's water meter and installed it at his home to service his house without authority. Superintendent Catlett reported that the Grant County Sheriff's Office was notified. Charges will be pursued against Mr. Tinch.

8. Two representatives of the Kentucky Division of Water, Energy and Environmental Cabinet made a presentation to the District recognizing Bullock Pen Water District's accomplishments in meeting area-wide optimization goals for both settled and filtered water during the calendar year 2017. A copy of the award presentation is attached. Representatives from the Division of Water stated that the District is doing a great job in meeting all statewide water quality standards.

The next order of business was a report by Amy Ruark as follows:

1. Amy Ruark reported that the next regular meeting is scheduled for June 21, 2018. There being no further business to conduct, upon motion and second, same was adjourned.

BULLOCK PEN WATER DISTRICT

BY: _____
BOBBY BURGESS, CHAIRMAN

ATTEST:

WILLIAM WETHINGTON, SECRETARY